



## Assistant Director of Choirs

The Boston Children's Chorus seeks to strengthen its programs by expanding the artistic staff. The Assistant Director of Choirs will have demonstrated expertise and excellence in working with musicians ages 7-14 and will also have experience working with diverse singers of all ages. Successful candidates will conduct several of our choir programs and work with the Director of Choirs to carry out the daily internal artistic activities of the organization.

### Job Description:

Title: Assistant Director of Choirs  
Reports to: Director of Choirs  
Benefits: Yes  
Hours: 40 hours per week from the period of September through June

### Principal Responsibilities:

- Conduct a minimum of two of our choirs in rehearsals and performances
- Oversee the eight choirs of the lower division: five training and three intermediate choirs

### Other Duties:

- Manage the Boston Public Schools Study Group together with the Director of Choirs and act as a liaison to the Boston Public Schools
- Initiate the hiring process, manage, and provide support to the teaching fellows and interns
- Lead the recruitment efforts through auditioning students of all backgrounds for the organization at large and assist in refining the audition and evaluation processes
- Select appropriate repertoire for successful musical and social instruction
- Provide instruction and develop the vocal, ensemble, and social skills of singers
- Work with the artistic team in season planning to produce concerts, curriculum, and evaluations
- Confer with families and other members of the artistic and program staff regarding student progress
- Take on administrative duties such as completing licensing reports, management of the music library, contributing to the budget process, and organization of music and educational supplies
- Represent the BCC at state, regional, and national forums through conference and adjudication engagements

**Required Qualifications:** Bachelor's degree in music

### Preferred Qualifications:

- Master's degree in music
- Minimum 2-4 years of experience and demonstrated success as an elementary or middle level choral music educator

- Knowledge and experience of Kodály, Gordan, Feierabend, and/or other teaching methodology
- Knowledge of choral techniques, vocal pedagogy, and a broad range of choral repertoire for children's choir
- Proven success with recruitment for a choral music program
- Strong interpersonal and communication skills and the ability to work as a member of a team
- Ability to work in diverse environments
- A passion for social justice

**How To Apply:**

Please submit a cover letter, resume, writing sample, and references to Sophia Papoulis [spapoulis@bostonchildrenschorus.org](mailto:spapoulis@bostonchildrenschorus.org)

**Apply by:** May 06, 2017

**Compensation:** The Boston Children's Chorus offers a competitive salary and benefits.

**NO PHONE CALLS PLEASE**

**BCC is an equal opportunity employer and highly encourages candidates of all backgrounds to apply for this position.**

**About this Organization:**

The mission of the BCC is to harness the power and joy of music as a catalyst for uniting Boston's diverse communities and inspiring social change. Beginning in 2003 with only 20 children in a pilot training program, today BCC has expanded to serve nearly 500 young singers in twelve choirs in five Boston locations. Having just celebrated its 10th anniversary, BCC has been recognized as a key player in Boston's landscape and has distinguished itself for its diversity, artistic excellence and commitment to nurturing singers as musicians, responsible citizens and future leaders. Called Boston's "Ambassadors of Harmony" by the Boston Globe, the BCC presents over 40 performances each season, including appearances ranging from the Pine Street Inn to the Boston Marathon Bombing Inter-faith Service attended by President Obama. BCC also has toured to Japan, Mexico, Jordan, the United Kingdom, and most recently Vietnam and Cambodia. BCC's signature event each year is its Martin Luther King, Jr. Concert at New England Conservatory. Dr. King wrote that "Our lives begin to end the day we become silent about things that matter." As BCC heads into the next 10 years, it is focused on engaging more of Boston's diverse communities and audiences and understanding what role an arts organization can play in the lives of those communities. We do this work recognizing that the role of art organizations is evolving, the demographics of our city, state and country are changing, and there is a desire and need to be more deeply connected to one another.